

MEETING MINUTES
Special Meeting of February 26th, 2024

1) Call to Order

The special meeting of the Airport Advisory Commission of the City of Hollister was called to order by Chairperson Renee Wells on Feb 26th, 2024, at 6:30 pm in the City Council Chambers at City Hall, 375 Fifth Street Hollister, California.

2) Pledge of Allegiance

Recited.

3) Introduction New Commissioners

District 1 Appointment: Andres Rodriguez

Mayoral Appointment: Shawn Herrea

4) Roll Call: Roll was answered as follows:

Present: Chairperson Renee Wells, Commissioners, Eric Martin, Andres Rodriguez, Shawn Herrera and Airport Director/Executive Secretary Jeff Crechriou.

Absent: Vice Chair John Hughes

5) Verification of Agenda Posting

The Agenda for the Airport Advisory Commission of the City of Hollister meeting of February 26th, 2024, was posted on the bulletin board at City Hall on February 22nd, 2024, at 10 am per Government Code Section 54954.2

6) Public Input

Phil Steffora informed of the inconvenience of having the restroom in the EAA building unavailable for use.

Mark Starritt stated he would like a formal study done on airport rents.

Ben Harvey remarked about helicopters “hot” fueling and adding additional restrictions to the Airport Rules and Regulations

Mark Starritt spoke about the Cal-Fire Hawk pad.

7) Consent Agenda

a) Approve Minutes of the Airport Advisory Commission regular meeting of January 24th, 2024

Commissioner Martin made a motion to approve the minutes of the Airport Advisory Commission special meeting of January 24th, 2024, and seconded by Commissioner Herrera. Motion passed 4-0.

8) Reports

a) Removal of Old Military Buildings

Airport Director Crechriou reported the City is not a designated Brownfield site. Airport Director and Chairperson Wells will further research receiving a Brownfield grant.

b) EAA Building

Once Airport staff gets clearance to enter the building, they will prioritize cleaning and preparing the bathroom for use and then work through issues with the conference room. Airport Director Crechriou suggested EAA/HAA use the conference room in the Airport Admin Office building. Chairperson Wells requested a timeline for completion.

- c) 4th of July – Firework
Airport Director Crechriou reported the next planning meeting with the Parks and Recreation department March 6th, 2024.
- d) FAA Airport Improvement Program (AIP)
Airport Director Crechriou stated Commissioners may continue to email Airport Director with any additional questions or comments.
- e) Cal-Fire Hawk pad
Airport Director provided diagrams of the concrete pad location which demonstrated the helicopter can be parked without infringing on taxiway object free areas. There is not a specific timeframe for the start of the project.
- f) Hanger Rents
Airport Director Crechriou reported the hanger rent rates have been increasing annually for several years prior to 2018. Airport Director gave an overview of comparable hanger rents, Hollister Airport is not the highest with comparable airports San Martin, Salinas, and Watsonville. There is need for an airport rent study and will be contemplated in the next fiscal year's budget.
- g) Runway Crossing and Access to Taxiways by Individuals
Airport Director Crechriou reviewed the applicable sections of the existing City of Hollister Municipal Code, Chapter 13.24 Airport Use and Operational Regulations. In summary no persons/vehicle/bicycles/golf carts, etc. are allowed on the taxiways or runways without prior authorization from the Airport.

9) Staff and Commission Reports

Airport Director Crechriou reported the City will purchase larger airport informational/directional standard street signs to be installed along San Felipe Road in both directions.

Chairperson Wells requested the following topics to be on the March 27th, 2024 Regular meeting:

Staff Report:

Amond Project update – recently approved subdivision improvement agreement and impacts to the airport.
Report of Long-Term Leases Expiring Within 5 Years.

Commission Business:

Old Military Building
EAA/HAA Building
4th of July Fireworks Show
Cal Fire Hawk pad
Runway Crossing and Access to Taxiways by Individuals

10) Next Meeting Date:

Regular meeting March 27th, 2024, at 6pm

11) Adjournment

Commissioner Martin moved the meeting be adjourned at 6:50 pm and seconded by Commissioner Herrera.
Motion passed 4-0.

Respectfully Submitted,

Jeff Crechriou, Airport Director/Executive Secretary